
Carl Seaquist

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EDUCATION	MASTER OF BUSINESS ADMINISTRATION University of Pittsburgh	2004
	DOCTOR OF PHILOSOPHY University of Pennsylvania (Religious Studies)	2004
	MASTER OF ARTS University of Wisconsin, Milwaukee (Philosophy)	1993
	BACHELOR OF ARTS University of Pennsylvania (Latin and Greek; Mathematics minor)	1990
WORK EXPERIENCE	BETHEL UNIVERSITY (TENNESSEE) Director of Budgeting (to 2011) and Strategic Planning	2009 - Present
	<ul style="list-style-type: none">• Organize annual budgeting process• Perform cost accounting analyses• Perform financial analyses and develop financial projections• Organize review of proposed academic and administrative programs	
	Director, Program in Critical Thinking	2008 - Present
	<ul style="list-style-type: none">• Designed workshops to train faculty in teaching critical thinking across disciplines• Wrote documents regarding pedagogy and finance for reaffirmation of accreditation	
	UNIVERSITY OF VERMONT Visiting Lecturer, Religion Department	2006 - 2007
	<ul style="list-style-type: none">• Taught 8 courses	
	UNIVERSITY OF PENNSYLVANIA Associate Director of Academic Administration, Writing Program	2006
	Coordinator of Academic Administration, Writing Program	2004 – 2006
	<ul style="list-style-type: none">• Managed enrollments and course rostering• Provided analysis for strategic planning and budgeting• Liaison with registrar, college office, and academic departments• Reconciled budget• Helped hire and train teaching staff	
	UNIVERSITY OF PENNSYLVANIA STUDENT FEDERAL CREDIT UNION Board Member	2000 - 2002
	Vice President of Credit (Loans and Collections)	2000 - 2001
<ul style="list-style-type: none">• Managed 10 employees, cooperated in hiring and training of workers• Increased loans portfolio 500%• Established long-term advertising strategy for loans, wrote training manuals and loans policy		
Manager and Assistant Director of Member Services	1999 - 2000	
<ul style="list-style-type: none">• Supervised Member Services office, managed 25 employees		
Teller, Account Executive, Loans Committee	1998 - 1999	
UNIVERSITIES OF WISCONSIN, PITTSBURGH, AND PENNSYLVANIA Teaching Assistant	1991 - 1999, 2002 - 2003	
<ul style="list-style-type: none">• Taught 25 courses		